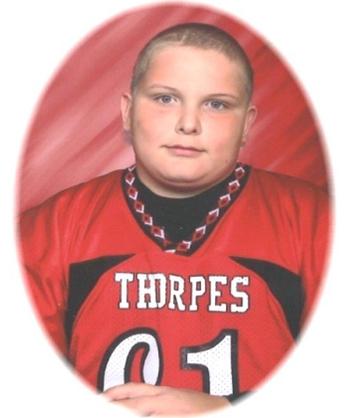
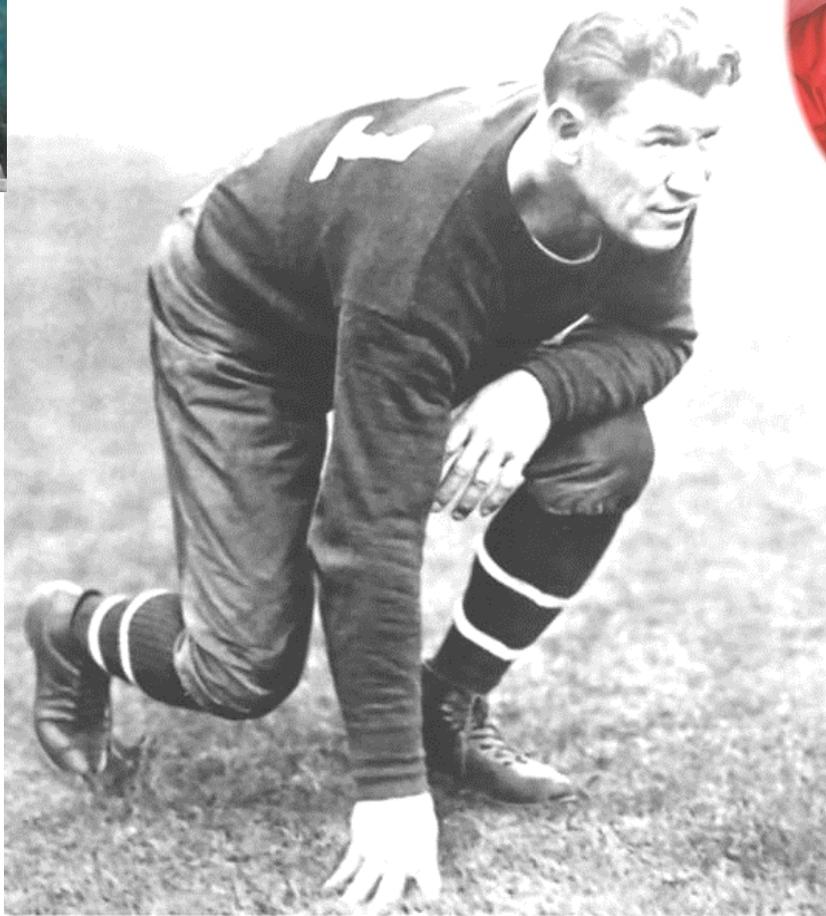


*Pine Ridge Thorpe Tiyospaye
Elementary Student Handbook*



2016 - 2017



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WELCOME TO PINE RIDGE SCHOOL

FORWARD

Welcome to Pine Ridge School! We are looking forward to this school year. Our school belongs to all our students, staff, parents and community members. As members of the Pine Ridge School family, students are expected to follow the rules that have been established for the educational benefit of the entire student body. Each student should be proud of the Pine Ridge School Campus! Take good care of it and be willing to make suggestions to improve it.

This handbook is a guide to inform all parties involved of the basic rules and responsibilities of being part of the Pine Ridge School learning family. These rules and regulations are in place to make our school a safe and educational environment.

Pine Ridge School staff is here to help you, motivate you, support you, and inform you. This handbook outlines the various programs that are offered, expected student conduct and consequences. School staff will review expectations with students and it is hoped that parents will also review and support the responsibilities that go along with being a Pine Ridge School student, parent or staff member.

Pine Ridge School is for all students. This is a learning environment with positive incentives for student success. There is an open door policy for parents and guardians to come in and visit with school staff regarding your child's educational program. Due to changes in security regulations, all visitors are required to report to the Elementary Office and sign in and out when visiting the school. Call for an appointment any time you have concerns.

PINE RIDGE SCHOOL STATEMENT

LEGAL NAME

The Pine Ridge School Board shall be the official name of the school board of the Pine Ridge School located in Pine Ridge, South Dakota.

JURISDICTION

The school board's jurisdiction shall encompass the educational programs of the school pursuant to P.L. 95-561, Title XI, and all other applicable federal laws and regulations, the laws, regulations and standards of the Oglala Sioux Tribe and the State of South Dakota. Pine Ridge School Board is the official policy making body of Pine Ridge School.

SERVICES

Pine Ridge School provides educational and home living services to all eligible children residing within the Pine Ridge School's boundaries.

Grades K-8: Student services to all eligible Native American children.

Grades K-12: Day Student services to all eligible children living on the reservation of the Oglala Sioux Tribe and all other Indian children who are eligible.

Grades 1-12: Home Living services to all eligible Indian children living on the reservation of the Oglala Sioux Tribe and other Indian children who are eligible. Dormitories are open Sunday afternoon through Friday afternoon except during school vacations and Federal holidays. Students requiring seven-day dormitory services must have a social services referral and will be considered for school year dormitory placement.

MISSION STATEMENT

Pine Ridge School empowers all children to be successful life-long learners in a global and dynamic world reflecting Lakota values of Ikopesni Ihanblapo (Dream Without Fear) for enhancing the potential and well-being of self, family and community.

VISION STATEMENT

The vision is that each student be given the opportunity to become "Wolakota" (a whole person in balance and harmony: spiritually, physically, mentally and socially). The values, perspectives, attitudes, beliefs, social consciousness and responsible behavior in the "tiyospaye" (extended family) and respect for "maka sitomni" (everything on mother earth) all relate to Wolakota permeate all aspects of the Lakota culture. Pine Ridge School recognizes that each student is an individual with unique and different needs. Pine Ridge School will provide that most effective and supportive learning experience.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT (FERPA)

The Family Educational Rights and Privacy Act (FERPA), a Federal law, requires that Pine Ridge School with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Pine Ridge School may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow Pine Ridge School to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor Roll or other recognition lists;
- Graduation programs
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings, or publish yearbooks. In addition, two Federal laws require local educational agencies receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three directory information categories – names, addresses and telephone listings – unless parents have advised the school that they do not want their student's information disclosed without their prior written consent.

If you do not want Pine Ridge School to disclose information from your child's education records without your prior written consent, you must notify the school in writing by September 30, 2016. Pine Ridge School has designated the following information as directory information:

- Student's name
- Participation in officially recognized activities and sports
- Address
- Telephone listing
- Weight and height of members of athletic teams
- Electronic mail address
- Photograph
- Degrees, honors and awards received
- Date and place of birth
- Major field of study
- Dates of attendance
- Grade level
 1. The most recent educational agency or institution attended

If there are any questions about your or your student's (18 or older) rights under FERPA you may contact:

Mr. Michael Carlow, Jr.
Principal
(605) 867-5198
Pine Ridge School Administration Office

GOALS

Improve every student's opportunity to learn by providing a safe and healthy environment with staff as positive role models.

Provide ongoing staff development to bring teachers up-to-date in new teaching/ learning/assessment methods and technology and update the school curriculum, integrating Lakota language, culture and values across all subject areas.

To form a partnership involving parents, community members and school personnel in decision making and planning by supporting an open door policy, making parents and community members welcome into the school, as well as implementing school-to-work programs.

Improve teaching and learning standards and assessment by providing an updated curriculum which will include Lakota language and culture integrated throughout subject areas and grade levels; provide up-to-date technology and communications which will make the school a focal point for teaching, learning and social community events. Challenge students in higher levels of thinking and learning.

Improve governance, accountability and management by implementing a team management approach to leadership; working jointly with all programs within the school; to involve those affected by decisions in the decision-making process and practice "open book" management with a free flow of information throughout the organization and community.

STUDENT BILL OF RIGHTS AND RESPONSIBILITIES

ARTICLE I: AUTHORITY

The Student Bill of Rights and Responsibilities shall be effective from the date of its approval by the Pine Ridge School Board, Pine Ridge Education Line Officer and School Principal.

This document may be amended as follows and is subject to annual review and update:

1. Any of the above parties may propose an amendment at any time
2. Proposed amendments must be approved by the above parties
3. Amendments so approved shall go into effect immediately upon signature of above authorized parties
4. Written notification of amendments shall be forwarded to the office of the Education Line Officer, School Board, students, parents and school administrators within 30 calendar days.

ARTICLE II: CONSTITUTIONAL RIGHTS

A. EDUCATION:

You have the right to an education which is available at your level of capability and which will meet your present and future needs.

RESPONSIBILITIES:

It is your responsibility to attend classes on a regular basis, to study and make a sincere effort to gain a meaningful education. In the case of an absence from school, you are responsible for making up work missed.

RULES:

You are required to attend your assigned classes except when excused by illness, approved leave or other authorized absences.

SEARCH AND SEIZURE:

The authority to search students' desks, lockers and personal possessions by the staff is at their discretion of the administration and is based on their in loco parentis relationship to students and upon reasonable cause or written documentation.

B. SPEECH AND EXPRESSION:

You are entitled to freedom of speech and expression as long as it does not disrupt the education process, endanger the health and safety of yourself or others, and is not dangerous, slanderous, discriminatory or obscene.

RESPONSIBILITIES:

To insure this right for all students, you are responsible for upholding the following: Actions and activities will not disrupt normal educational activities, infringe upon the rights of others, damage property or be an illegal act. You are also responsible for assuring that publications, petitions, leaflets, handbills, posters and other printed materials are circulated or displayed according to the rules and that materials are not slanderous, obscene or discriminatory. If damage occurs you are responsible for restitution of any property damaged.

RULES:

Materials must be displayed in areas designated for such purpose. Wall space may be used for display but a harmless adhesive must be used to avoid damage. Advertising and selling commercial products or services is prohibited unless written approval is obtained from Administration. After events, materials placed on walls and other surfaces will be removed by those who placed it there.

C. PRIVACY AND SAFE ENVIRONMENT:

You are entitled to a reasonable degree of privacy and a safe, secure environment.

RESPONSIBILITIES:

In order to avoid loss of privacy and to assure a safe and secure learning environment, you are responsible for abiding by the policies, procedures and rules of the school. If you know of an urgent or emergency situation, seek the assistance of a staff member immediately.

RULES:

Access to student records shall be confined to authorized personnel. All persons having access must maintain their legal obligation to protect confidentiality. Except when required by law, persons outside the school shall not have access to student records unless a parent/legal guardian gives written informed consent. Students 18 or older may give their own consent.

D. OTHER RIGHTS:

Other constitutional rights you are entitled to include making your own decisions when applicable; freedom of religion and culture; peaceable assembly and petition of grievances; freedom from discrimination; due process in disciplinary actions subject to suspension, expulsion or transfer. (See Art. VI: Due Process) Provided such activities do not interfere with the educational process of the school.

ARTICLE III: STUDENT REGULATIONS AND RESPONSIBILITIES

A. STUDENT CONDUCT:

Students enrolled in the Pine Ridge Elementary School are expected to maintain high standards of personal conduct. Students are responsible for helping maintain the integrity and value of the community and for promoting education and responsible living.

ENROLLMENT / TRANSFERS

Each student must have a record of his/her immunizations, birth certificate, Social Security card, Degree of Indian Blood to be placed into a class. A child must be 5 on or before September 1st to be admitted into Kindergarten.

Students must have a parental/guardian signature on the enrollment application. In the case of guardianship, court documents or a notarized temporary guardianship document must accompany the enrollment forms.

Students transferring after the semester has begun must meet the following criteria before being admitted to Pine Ridge Elementary School:

1. Student must have less than ten days of unexcused absence for the current semester.
2. Student must not have been released from transferring school for disciplinary reasons.
3. Report card from the previous school attended.
4. Student may not be failing more than three classes.

- Each grade has an enrollment limit based on the Bureau student-teacher ratio. Certain grade levels may have enrollment closed due to overcrowding. 25 CFR 36.11 states that Kindergarten has a 20:1, Grades 1-3 has 22:1, Grade 4-8 has 25:1. The daily teaching load per teacher in departmentalized classes shall not exceed 150 ADM except in activity type classes such as music and physical education.

PINE RIDGE SCHOOL DAY

Monday through Friday

Grades	K to 4	8:05 a.m. to 2:45 p.m.	
Grades	5 to 8	8:05 a.m. to 3:15 p.m.	
	• One Hour Late Start:	9:05 a.m.	
	• Two Hour Late Start:	10:05 a.m.	
Early Dismissal Based on Weather		Grades K-4	Grades 5-8
	• One Hour Early Dismissal	1:30 p.m.	2:00 p.m.
	• Two Hour Early Dismissal	12:30 p.m.	1:00 p.m.

ATTENDANCE POLICY

Attendance is important to your child’s academic future. The Oglala Sioux Tribe has passed an ordinance that children must attend school until the age of 18. Parents/Guardians are expected to send their child to school every day. Of course there are exceptions to every circumstance, such as prolonged illness, etc. In such a case the parents are expected to communicate with the attendance clerk and teacher so the proper documentation and recording in NASIS can take place.

Daily Absence: Parents will get a call from the Shout Point System for every day the student is absent. Please keep your telephone or cell phone contact information current with the Registrar’s office at 867-5145.

Fifth Consecutive Day of Absence: In addition to the Shout Point System’s call, you will receive a call from the attendance clerk and/or contact from the School Resource Officer either in person or by phone.

Seventh Consecutive Day of Absence: In addition to the Shout Point System’s call, you will receive a Certified Letter and a home visit by one or more members of the School Attendance Team which consists of the Elementary Attendance Clerk, School Social Worker, School Counselor, and the School Resource Officer.

Tenth Consecutive Day of Absence: You will need to meet with the Elementary School Assistant Principal to ***re-enroll*** your student.

ACCIDENTS

- Accidents will be reported to the Office immediately.
- Parents will also be notified immediately in case of an accident.
- In case of an emergency deemed to need hospital care, the child will be transported to the hospital with the parent/guardian being notified to meet the child and school staff member at the hospital.

ACTIVITY BUSES

Buses will be provided at Pine Ridge School's discretion. **Any student riding a bus to an event will ride back on the bus unless the parent(s)/guardian(s) contacts the coach/ sponsor/chaperone in advance with a written statement signed in front of the coach/sponsor/ chaperone.** Failure to do so will result in the student not being able to ride a bus for the remainder of the school year.

To protect the safety of all students, the bus chaperone, or the bus driver, has the responsibility to write a specific incident report on any student who has misbehaved on the bus to the Dean of Students for disciplinary action.

Buses will be provided for sanctioned after school activities (i.e. scouting, athletics and any after school clubs). This does not include students staying to make up work, for disciplinary actions, or for students who miss regularly scheduled buses. It will be the responsibility of the parents or guardians of the student to provide transportation for those students.

AFTER SCHOOL TIME

When a child does not complete assignments in given time frame, the student may be asked to stay after school to complete assignments. Failure to stay and complete assignments will result in no grade [zeroes (0's) for assignment work]. If a student does not attend after school make up sessions it will be documented by the teacher and the parents will be notified by the teacher or Dean of Students.

ASSEMBLIES

Student behavior will be respectful and courteous at all times. Each student is personally responsible for the impression made by the school as a whole. Unacceptable conduct includes whistling, unnecessary or inappropriate clapping, excessive and disruptive talking, etc. Staff members will sit with their classes.

AWARDS

All awards must be approved by the Assistant Principal. Awards for 8th grade students will be determined by a committee. Academic awards such as Athletic, Valedictorian, Salutatorian, Outstanding Academic Student and Oglala Lakota County recognition nominations are some of the awards an 8th grade student may be eligible for. The academic award committee will consist of, at a minimum, the 8th grade teachers, Assistant Principal, and/or elementary coaches if sports awards are involved.

The criteria are:

- Grade point average using a scale from all classes measured using:
A = 4 points, B = 3 points, C = 2 points, D = 1 point
- MAP scores in Reading, Math, and Language Arts
- Attendance using an average daily attendance percentage
- Positive Role Model / Behavior

Perfect Attendance Awards:

- A student shall be considered to have perfect attendance if he/she has no tardies and no absences for that quarter.
- Excused absences are still absences and will not be allowed for perfect attendance.
- Each quarter's perfect attendance honor will be based upon that quarter only.

BAKE SALES

Bake sales must be approved by the assistant principal at least 3 days in advance. The greatest effort will be made to minimize disruption during learning time. This type of activity should be designed so participating students learn skills such as organizing, marketing, production, mathematics, and teamwork.

(See the policy on class money)

BATHROOMS

Bathrooms may be used before classes start in the morning, before classes start at noon and during regular bathroom break times. Anytime bathrooms are vandalized or misused in any way the bathrooms will be locked and will only be used by students when the teacher accompanies the whole class on a bathroom break.

BEFORE SCHOOL AND NOON BREAK

During unfavorable weather students may enter the building at 7:45 a.m. and go to the Elementary lobby until the bell rings. When the weather is not severe, students are asked to remain outside until the bell rings at 8:05. Several of the staff of Pine Ridge Elementary School are assigned to report for duty at 7:30 a.m. The playground is unsupervised until that time.

BOOK FINES

Textbooks and equipment will be provided by Pine Ridge Elementary School for student use. Reasonable fines will be assessed to students who purposely damage or deface school property. Fines will be determined by the teacher/principal. Lost books or equipment will be paid for based on the actual value of the article.

Lost books or equipment will be charged at the purchase price less 15% for each year since purchase. Current year purchases will be at 100% of purchase price.

BOUNDARIES

The football field, the special education trailers, the softball field, and the high school building are "off limits" to students unless accompanied by a staff member, or they are at the location for a scheduled class, or are sent on an errand, in which case, the

student will have a note explaining his/her purpose. Students riding the District buses are to wait in the elementary area under elementary supervision.

BUILDING HOURS

The Elementary School building is open at 8:00 a.m. and closes at 4:30 p.m. Students are expected to leave the campus or return to the dorm at 3:15 p.m. Any students remaining in the building after 3:15 p.m. must be supervised by a faculty member and have a specific purpose for being there. This varies with inclement weather.

BUILDING MAINTENANCE

Every student must share the responsibility for keeping the building and grounds maintained. Students need to pick up after themselves. This includes keeping the grounds free of trash. In the building, paper should be kept off the floor, desks should be free of marks and cuts, drinking fountains should not have trash put in them, there should be no black marks purposely put on the floor, and the walls should not be written on. Theft, misuse or other abuse of school property will not be tolerated. The student's parent/guardian will pay full value for the damage or the cost of clean up caused by the student. Disciplinary action for such abuse will also be taken. Students caught damaging school property or the facility may be suspended from school until full restitution is made by the student or parent/guardian depending on the severity of the damage. Student will clean any vandalism when it is applicable.

BUS CONDUCT

- ***Bus transportation of students is a privilege not a right and is contingent on courteous behavior and adhering to the established rules.***
- Safe operation of the bus and passenger safety demands complete cooperation of the students.
- Bus drivers will inform students on the first day of school how to behave on their bus run. This will be considered a *verbal warning* to all students.
- It shall be the responsibility of the bus driver to report to the Dean of Students the names and offenses of students who persist in violating the rules of bus conduct *by writing an Incident Report and turning it in to the Dean's office.*

EXPECTATIONS FOR RIDING THE THORPE BUSES:

1. *Be on time.* The bus can only wait for **2** minutes in the mornings due to scheduled runs.
2. *Line up* single file.
3. *Sit down* and face forward. Remain seated.
4. *Show respect* for yourself, the driver, and your fellow students. Keep your hands and feet to yourself.
5. *Talk in a visiting voice.* Don't say unkind words to anyone.
6. *Keep your body parts inside the bus* and not out the window. *Don't throw things.*

7. *Don't mess with the Emergency Door.*
 8. *If you vandalize the bus, your folks will pay for the damage and you will be required to clean up minor vandalism.*
 9. *Get off at your right bus stop, look both ways before crossing the road. Go home first then ask permission to go play so your folks know where you are.*
 10. *After school, get on the Elementary Bus Run. Do not ride the High School Bus Run unless accompanied by a staff member or you have a note explaining that you missed the bus or similar. District Students stay at the Elementary with your teacher.*
- If a parent/guardian wishes for a child to be let off the bus at a different location, it is necessary for the parent/guardian to **notify the school before 1:30 p.m.**
 - **Limit the number of places your children are to get off to 2.** This is hard on the bus drivers, classroom teacher, the attendance clerk, and of course the students, if they have to get off at various locations throughout the year, especially the younger ones.

CONSEQUENCES FOR MISBEHAVING ON THE BUS:

FIRST BEHAVIOR INCIDENT ON THE BUS: 1 day suspension of bus riding privileges, parents will arrange for student to get to and from school. *Help us by talking to your child about the proper behavior expected on the bus and of the inconvenience that it causes you having to take them to school and pick them up.*

SECOND BEHAVIOR INCIDENT ON THE BUS: 3 days suspension of bus riding privileges, parents will arrange for student to get to and from school. *Help us by talking to your child about the proper behavior expected on the bus and of the inconvenience that it causes you having to take them to school and pick them up.*

THIRD BEHAVIOR INCIDENT ON THE BUS: 5 days suspension of bus riding privileges, parents will arrange for student to get to and from school. *Help us by talking to your child about the proper behavior expected on the bus and of the inconvenience that it causes you having to take them to school and pick them up.*

FOURTH BEHAVIOR INCIDENT ON THE BUS: Bus riding privileges suspended for the remainder of the year. *At this point, it doesn't appear that your child appreciates having a bus driver and a bus ride to and from school. Evidently the talks were ineffective. He/she is more than welcome to try the bus again next year.*

CAFETERIA CONDUCT

Students will walk to the lunchroom with their supervising teacher or staff member in an orderly manner. Students will take their place at the back of the line without pushing, shoving, and cutting in line. Once finished eating each student is responsible to clean up his/her eating area, including food, napkins, silverware, etc. **At no time is throwing food acceptable behavior.** The student is responsible for reporting incidences of harassment or misconduct to one of the staff supervising the cafeteria. Misbehaving student(s) will stay in the lunchroom and clean up their mess. **Food items are not to be taken out of the cafeteria.**

CAMPUS SECURITY

School security personnel are to assist in the enforcement of school policies. The security personnel work directly with the Dean of Students. Students are expected to comply with security personnel requests.

CHEATING

Any student caught cheating in any form will receive a "0 - ZERO" for the assignment. Further disciplinary action may be taken by the Dean of Students to include detention.

CLASS MONEY

All money raised by each class in school-sponsored events becomes the property of the school and the respective class and cannot be spent unless it is approved by at least one class advisor. Class money must be deposited in the school bank. If money is not deposited in the school bank and is lost, strayed, or stolen, it releases the school of responsibility for the lost money.

CLEAN-UP

At the end of each class period or day, students are responsible for cleaning their area. Desks should be free of paper and debris, and the floor should be cleaned around each student's desk. Stack the classroom chairs at the end of the day. The campus grounds should not be used to discard paper, bottles, etc.

COMMUNICABLE DISEASES/BODILY INFESTATIONS

The School recognizes its responsibility to provide a safe and healthy environment for students and staff. No child having a contagious or infectious disease may attend school until permitted to do so by a licensed physician. A contagious or infectious disease includes, but is not limited to:

- Impetigo
- Chicken Pox
- Scabies
- Streptococcal infections
- Conjunctivitis (pink eye)

Timely **head checks** will be given by the School Nurse with the assistance of our Tribal Community Health Representatives.

- Students will be given a note provided by the School Nurse stating that your student has nits and/or head lice.
- Medicated Shampoo will be provided by the School Nurse, but it takes a few days to fill the prescriptions from I.H.S.
- Parents/Guardians are responsible for cleaning out their student's head.
- After students are given medicated shampoo and your child returns to school and is not free of head lice and/or nits, your child will be sent home.
- **The School Nurse will give clearance** for your child to return to school.

CONCERNS AND COMPLAINTS

If a parent has a concern about the education of his or her child, an unanswered question, or a complaint, which they would like to bring to school officials, the matter should be:

- The first step would be to try to resolve the problem with the staff member
- The second step, if unable to resolve the problem, would be to contact the Assistant Principal at 867-5193

CONTRACTS

After a student's second suspension, there may be a conference with student and parent where a written plan to support the student's learning and changing his or her **behavior** and/or **attendance** is agreed upon by all parties.

DESK AND PROPERTY

No student is to go through anything in another student or teacher's desk, book bag, back pack, etc. Any student caught stealing another's property will be sent to the Dean of Students for disciplinary action. Law enforcement may also be notified depending on the severity of the loss.

DETENTION

- Detention will be served after school hours and will be supervised by a staff member. A student reporting for detention should bring schoolwork to complete.
- If a student is involved in a school activity and has detention, he/she will miss the activity to go to detention.
- Parents will be notified by the teacher when the student skips detention.

DRESS CODE

Appropriate dress is required of the students at all times. The following regulation of student dress shall be followed:

1. Shoes are to be worn at all times for health and safety reasons.
2. Apparel that promotes alcohol, tobacco, drugs, or gangs (i.e. bandannas, hairnets, excessively long belts) or that uses profanities, obscenities, or racial putdowns or that is sexual in nature is unacceptable.
3. Hoods will be taken off once you enter the building.

4. Caps can be worn in the classroom at the discretion of the teacher.
5. Outerwear, such as coats, jackets, hats, or gloves shall not be worn inside school classrooms without the consent of the classroom teachers.
6. Clothing such as tube tops, see-through garments, fishnet tops, under garment tee-shirts, clothing allowing a bare midriff, shorts in poor repair, short/tight shorts, shall not be worn. Shorts should reach past their fingertips.

REMEDIES;

- A verbal warning will be given to the student and directive to remedy the problem by reversing the article of clothing or by going to the Dean of Students who will make arrangements to allow the student to change the article of clothing which could include arrangements for a ride home to change.
- Head gear may be confiscated and may be picked up by the student at the end of the school day if the headgear is a problem with the classroom teacher.

ELIGIBILITY

- The coaches/sponsors are responsible for submitting a list of the players to each participant's teacher and the Dean of Students for each sport.
- It is the responsibility of the teachers or to inform the coaches/sponsors of students who are not eligible either because they are not passing at least 3 subjects or because they have more than 3 behavioral infractions in one day.
- On game days, students are expected to be present in school the entire school day and the day before, except in cases of emergency. Exceptions to this rule will be decided by the coaches/sponsors, Dean of Students and/or Assistant Principal.
- Coaches/sponsors are to inform participants and their parents in writing of their expectations for practices, games, traveling, sportsmanship, attendance, schoolwork, behavior, etc. This will help to avoid conflicts where a participant misses practice and they and their parents still expect the participant to take part in the activity.
- Teachers should let the student know in advance if they are failing and not wait until game day.

FIGHTING

- Disciplinary action will be taken against students involved in fighting.
- All cases of fighting and aggression must be documented by the staff member witnessing the incident.
- If an aggressor can be identified by documented proof from witnesses at the scene, the *aggressor may receive a harsher punishment than the victim.*
- *Kindergarten, First and Second graders may receive a lighter penalty as their fights are often times less severe and they are dealt with by their teachers right then and there. If an Incident Report is written on a Kindergartener, First,*

or Second grader they will go to the 5 Step Consequences page also. By the Third grade these fights become more serious. The Third through the Eighth graders will go to the 5 Step Consequence page unless that fight is very severe and at that point harsher penalties will be administered and Law Enforcement may become involved.

Go to the 5 STEP CONSEQUENCES page 28

FIRE DRILL

- Students will exit building in a quick, orderly manner. Running, pushing, shouting, etc. are not acceptable.
- Once outside the building, students will go 100 feet from the building and wait until they are called back in.
- Students will follow the fire evacuation plans posted in the classrooms and will use the exit designated for their classroom.
- The fire drills will take place *monthly*. At the beginning of the year, announced drills will take place. This is intended to familiarize the younger students with the routine. Later in the year, unannounced drills will take place to make sure that we all know what to do in case of a fire.

FOOD IN THE CLASSROOM

Food items cannot be kept in the classroom unless the items are non-perishable and in sealed containers. Energy drinks are not allowed on the PRES/PRMS campus area.

GANG RELATED ACTIVITIES

A safe and orderly environment is essential to effective teaching and learning. Students are prohibited from participating in open gang activity and gang related behavior within the school setting. Students shall conduct themselves in a manner appropriate to their age and maturity levels with respect and consideration for the rights of others while on school controlled premises, while on school owned buses, while attending or engaging in school activities, and/or while away from school controlled property if misconduct will affect the safety of other school personnel and students.

Violation of this policy will result in disciplinary action consistent with school policy and federal, state, and tribal law, and may include notification to law enforcement, suspension, and/or expulsion.

GO TO 5 STEP CONSEQUENCES page 28

GRADING SCALE

Kindergarten

S = Successful T = Tries and is often Successful N = Needs more time to develop

Grades 1 - 8

A 90-100 B 80-89 C 70-79 D 60-69 F 0-59

HARRASSMENT – BULLYING

Pine Ridge School does not tolerate bullying and the harassment of others. All students have a right to be safe at school. Bullying or harassing behavior is a detriment to any learning environment.

OUR SCHOOL'S ANTI-BULLYING RULES: (Olweus Bullying Prevention Program 2007)

- 1. We will not bully others.**
- 2. We will try to help students who are being bullied.**
- 3. We will try to include students who are left out.**
- 4. If we know that somebody is being bullied we will tell an adult at school or an adult at home.**

Bullying can be defined in many ways. Bullying is when someone repeatedly and on purpose says or does mean or hurtful things to another who has a hard time defending him or herself. (Olweus Bullying Prevention Program, 2007)

First, it is aggressive behavior that involves unwanted, negative actions.

Second, bullying typically involves a pattern of behavior repeated over time.

Third, it involves an imbalance of power or strength. (Olweus Bullying Prevention Program, 2007)

Bullying takes on many forms:

- Physical
- Verbal
- Mental / Emotional
- Intentional Social Exclusion
- Negative Social Media
- *Many other ways*

The School realizes that **negative social media** can affect learning here at school. Parents are encouraged to take a “*snap shot*” or *print out evidence* and to share it with the Dean of Students or any staff member so that steps can be started to end this conflict.

All complaints of bullying will be investigated. All students and staff are required to report incidences of bullying and or harassment

FIRST INCIDENT: The victim(s) and the offender(s) will meet with the Dean of Students. Parents will be notified by telephone. Classroom teachers will be notified. Discussion will take place and hopefully this conflict will be resolved with the help of all involved. Again, we consider bullying to be **repeated over time**, so this is the thought behind this first step.

SUBSEQUENT HARASSMENT/BULLYING INCIDENCES INVOLVING SAME PARTIES:

Go to 5 STEP CONSEQUENCES PAGE page 28

INCOMPLETES

Incompletes will be used only in emergency situations, i.e. illness or a death in the family. Incompletes must be made up within two weeks. If the student does not complete the work within the two weeks, parents will be notified and a grade given on the basis of the assignments turned in. Make-up for incomplete assignments is at the discretion of the teacher.

MAKE – UP WORK

Students will be given the opportunity to make up work missed during an absence. Such work will be done at a time that does not interfere with class time. If help is needed from the teacher, students should set up a time to meet with the teacher. Tests and experiments that are missed will have to be made up after school.

MEDICATION TO STUDENTS

A school nurse is employed at the school and will handle the dispensing of prescribed medication. Nonprescription medication is not dispensed at the school at any time. With the exception of the school nurse, school staff is not allowed to dispense Tylenol or any other pain or cold medication.

“NO-SCHOOL” ANNOUNCEMENTS

Information concerning school closing or late starts because of inclement weather or roads will be broadcast over KILI (90.1 FM), KSDZ (95.5 FM) radio station by 6:30 a.m. or can be viewed on KOTA, KELO, KNBN, or KEVN TV stations. The school can also be called at 867-1143, 867-5198 or 867-5193.

The school also has a “Shout Point” calling system that will call your home phone for “no school” announcements. Please be sure that your most recent phone number is

listed in our records. Call the Registrar at 605-867-5878 or 5145 to make arrangements.

PROGRESS REPORTS [REPORT CARDS]

Reports of student progress will be issued every nine weeks. Parent conferences will also be held each of the first three nine week periods at which time portfolios of student's work will be available and report cards will be issued. Parents are strongly urged to attend conferences. Report cards will be mailed out to parents who did not attend the Parent Teacher Conference. At the end of the fourth week of each quarter, "mid-quarter reports" will be sent to parents so that they can see how their child is progressing. Parents are encouraged to come and check on their child's progress at any time and are welcome to visit their child's classroom to see the learning activities taking place. Please stop in the office to sign in.

PROMOTION AND RETENTION OF STUDENTS

In cases of retention, parents must be informed of the possibility of their child being retained in the same grade **by the end of the third quarter** by the classroom teacher. A conference with the parents and the teacher will be held. All retentions and promotions will be approved by the Pine Ridge Elementary Assistant Principal. When recommending retention, teachers will thoroughly document reasons in the child's academic areas why they feel the child should be retained. A student may be retained for excessive absenteeism, behavior or academic performance.

REMOVAL FROM CLASS

If it is necessary for a student to be removed from class, the student is to go directly to the office. Failure to report to the office or leaving from the office without permission will be considered as skipping.

SCHOOL DANCES

If a student is attending a dance and decides to leave, they will not be allowed back in. School dances will be chaperoned by school personnel. Students are expected to follow the same rules that pertain to any school setting.

SCHOOL SUPERVISED TRIPS / FIELD TRIPS

All school-sponsored field trips will be educational field trips based on the South Dakota State Common Core Standards and the school curriculum. Parents must give written permission for all such field trips. Chaperones at a ratio of one Federal Employee for each ten (10) students are required. The head chaperone will be responsible for all paperwork required for the trip. Students are expected to return in the vehicles provided. If parents have made other arrangements, it is necessary to send a note to the office at least 1 day before field trip.

- Students are expected to behave in an acceptable manner while in school and at school activities. Students taking part in school-sponsored activities are representing the school. When students are taking part in school-

- sponsored activities, they are to observe rules as outlined by the school. This includes cheerleaders, team managers, and all participants.
- **Classroom teachers should inform the parents well in advance** that their child's behavior is preventing them from going on the end-of-the-year field trip or any other field trip the child is being excluded from.

SNOWBALLS / ROCKS / OBJECTS

Throwing snowballs/ice, rocks/objects is dangerous. Throwing snowballs or other dangerous objects could result in suspension. Staff should handle this verbally if minor and when student refuses to comply or causes injury to another student then the offender will be written up by the reporting staff member.

Go to 5 STEP CONSEQUENCE page 28

STUDENT CHECK OUT

- Only those adults listed on the student enrollment form will be allowed to check out the child. These individuals must be at least 18 years old and provide the school with proper identification at check out. Office staff will then notify the teacher and the child will come to the office for dismissal. **No exceptions!!! Telephone checkouts are not permitted.**
- Any court orders pertaining to a student that are executed at the school will be placed on file in the Principal's office and Registrar's Office. It is the responsibility of the law enforcement agency to notify parent/guardian when a court order is executed at the school. Any law enforcement representative removing a student by court order must provide the proper court documentation and identification and must sign out the student on the check out forms.
- Any changes in students custodial status must be documented and on file in the principal's office.
- Any student who is checked out any time **before 10:00 a.m.** on a regular school day will be counted absent for that day.

STUDENT DRIVING

- Students are NOT to bring motorized vehicles to school
-

STUDENT PROPERTY

- Students are strongly urged NOT to bring valuable items, *electronics*, or large sums of money to school. The school assumes **NO responsibility** for lost, stolen, or damaged items.
- See also *Search and Seizure page 7*

TELEPHONE USAGE

Office Telephone:

- Students will not be called out of class for phone calls. The office staff will take a message and relay it at the end of the class period. Student use of school telephones is discouraged as these telephones are for business.

Cell Phones: (Cell phones are a way of life, but should never be disruptive here)

- **Staff may choose to collect any/all cell phones** as part of their classroom rules.
- **With teacher/aide/administration's permission**, students can call home for rides, uniforms, letting their folks know where they will be after school, etc.
- Upper Elementary teachers can **incorporate the use of cell phones into their lessons** when possible.
- **Students are not to get on social media during the school day.**
- Students are **not to use cell phones to call home and ask to get checked out.**
- Students who do not follow classroom rules concerning cell phones **will have their phones sent to the Dean of Students who will return them to the student after school with a phone call to the parent.**
- Staff and/or the school is responsible for any lost electronics that they confiscate and subsequently lose.

DEFINITION OF DISCIPLINARY PROCEDURES

DISCIPLINE

When using all forms of corrective action or punishment not exceeding the balance of the immediate class, subject, or activity period, the student shall be in custody of a school employee for the remainder of such period.

SPECIAL EDUCATION

A maximum of ten days cumulative suspension is the school year guideline for those students designated as special education. Individual Education Plan (IEP) Team reviews "functional assessment" and behavior management plans are instituted before the school guideline is met. For more information on Special Education here at Pine Ridge School, contact the Special Education office at 867-2778.

In addition, Pine Ridge School provides for the following corrective measures:

Warnings/Contracts/Detention

The Elementary Assistant Principal, Middle School Assistant Principal, Dean of Students, or teachers will assign detention. The time must be made up prior to the start of school or after school is out. Detention will not be made up during any part of the school day.

Activity Suspension

A student may be denied participation in/or attendance at school-sponsored activities for a period of time up to ninety (90) days. Reinstatement will be dependent on proper behavior during the suspension period.

Suspension

A denial of attendance at any single subject or class, or full schedule of classes or at any other type of activity conducted by or on behalf of the school for a stated period of time. A suspension may also include a denial of admission or entry upon real property that is administered by the school.

Short-Term Suspension

A suspension for any portion of a school day or complete days up to three consecutive days. Students will have the opportunity to complete work missed while suspended.

Long-Term Suspension

A suspension which exceeds three consecutive days as it applies to a given infraction. The student will be given the option of making up work missed in a timely manner as determined by the teacher.

In-School Suspension (ISS)

Suspension held within the school building. Students may be placed in In-School Suspension based on the seriousness of an infraction. The Dean of Students or the Assistant Principal will determine In-School Suspension. In-School Suspension also depends on the availability of an In-School Suspension Teacher as well as the funding for this position. We understand the need to keep the student in school and yet, if this position is not filled for whatever reason, then Out-of-School Suspension is the next option.

Out-of-School Suspension (OSS)

Suspension where the student stays home. The student is entitled to collect their schoolwork and complete it and hand it in to the teacher. Out-of-School Suspension will be utilized when In-School Suspension is not available.

After School Study Hall/Detention

A student may be assigned to an after-school study hall by the Assistant Principal or the Dean of Students or the classroom teacher. Students placed in after-school study hall will be assisted by a tutor or other school staff member.

Contracts

See Page 15.

Expulsion

Permanent removal of a student from school through due process as it applies to a given infraction. Your child can not return for the remainder of the school year.

Emergency Expulsion

An immediate expulsion of a student when the Principal or his/her designee believes that the student's presence poses an immediate danger to self and others or a substantial disruption of the educational process.

STUDENT DISCIPLINE CODE AND DISCIPLINARY ACTIONS

Attendance at School Events During a Suspension

Any student receiving a suspension is not allowed to participate in any school sponsored activity for the duration of the suspension. Your student should not even show up at any school event if they are under suspension and will be asked to leave.

Chew or Any Tobacco Products

Possessing, distributing, or engaging in the use of chew or cigarettes.

Go to the 5 STEP CONSEQUENCES page 28

Damage to School Property

The students/parents will be held directly responsible for any damage to school property or for any damage through carelessness. Students, who vandalize, deface, or damage school property will be required to clean, repair, or replace whatever was damaged. Disciplinary action will be based on the severity and cost of the damage.

Go to the 5 STEP CONSEQUENCES page 28

Elastic Clause

It is understood that this handbook cannot cover every incident that might occur. In the event that an incident occurs that is not covered by this handbook, the elementary school Assistant Principal or Dean of Students will deal with the incident at his/her discretion. Administration reserves the right to alter any disciplinary action based on extenuating circumstances.

False Fire Alarms and Bomb Threats

Students who intentionally pull a false fire alarm or call in a bomb threat or notify staff verbally or in writing of a false bomb threat.

- First Offense: Police and Criminal Investigator [CI] notified.
Five day suspension. Criminal Charges filed by school.
- Second Offense: Police and Criminal Investigator [CI] notified.
Proposal for expulsion. Criminal charges filed by school.

School penalties will follow the CI's final report to the school. School suspension or proposal for expulsion will apply whether or not criminal charges are filed by the CI. In the event of any damage caused during the evacuation of a false fire alarm or false bomb threat, students and parents will be responsible for restitution.

Hickeys

Hickeys are vulgar and often send the wrong message to younger students about sexual contact, as well as damaging the reputation of the person who has them. The following disciplinary procedures will be used with any student coming to school or to school sponsored activities with visible hickeys:

Go to 5 STEP CONSEQUENCES page 28

Illegal Drug and Alcohol Use

The possession or use of alcohol or any illegal controlled substance as defined by federal, state and tribal law, by any student while attending school, while on campus or at any school activity is strictly prohibited. This includes being under the influence or any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage or intoxicant of any kind. The following procedure will be used:

- **First Offense:** The police and parents/guardians will be notified by the Dean of Students.
- Law enforcement officials will be given custody of the offender.
- Referral to the school's counselor will be completed.
- Student and parent/guardian must also sign a Behavior Contract.

- **Second Offense:** Expulsion and proper authorities will be notified.

- **Selling or Distribution:** Distribution and/or selling of illegal drugs will result in automatic expulsion. See the Appeals/Hearing process.
- The police will be notified immediately.

Inappropriate School Behavior

- Behaviors or actions of a very serious nature will result in either in-school or out-of- school suspension.
- Insubordination, fighting, physical threats, alcohol use, defiance, profanity, smoking on school property, illegal drug use, disorderly conduct are examples of actions deserving of suspension.
- Any student receiving a suspension is not allowed to participate in such events as dances, athletics, class trips, recognition night, etc. for the duration of the suspension.
- The Assistant Principal/Dean of Students will determine if the offense has an "In-School or "Out-of-School" suspension.

Instigator Clause

Any student instigating or perpetuating fights, i.e., rumors between groups or individuals, *encouraging a fight, note writing which promotes fights, etc. is* considered an instigator. Videotaping a fight is seen as encouraging and instigating the fights.

Go to 5 STEP CONSEQUENCES page 28

Profanity

The use of profane or vulgar language could result in the following measures:

Go to 5 STEP CONSEQUENCES page 28

Public Display of Affection

Any student who engages in public displays of affection such as: kissing or inappropriate touching in the school building or on campus during school hours or school activities will be dealt with in the following manner:

Go to 5 STEP CONSEQUENCES page 28

Sexual Harassment

Sexual harassment of any person is against the law. No student may sexually harass another. Sexual harassment can be demeaning remarks and insulting jokes, pressure for dates, threats or promises for sexual favors, or sexual assault. Whether behavior constitutes sexual harassment depends not only on the intent behind the remark or action, but also how they are perceived.

Go to 5 STEP CONSEQUENCES page 28

Skipping

Skipping consists of truancy and/or failure to attend assigned classes or activities. Students are required to have a signed and dated pass from their teacher in order to be out of their classroom during the school day.

- **Minor** forms of skipping include taking too long to return from breakfast, lunch, or a special. These infractions will be handled by the classroom teacher by assigning detention, after school trash pick up, etc.
- **Major** forms of skipping occurs when the student(s) *do not return for 15 minutes or more* with no parent checkout or staff documentation as to the whereabouts of the student(s).

Go to 5 STEP CONSEQUENCES page 28

Stealing

Any student who has been apprehended with property belonging to another student or staff member without their knowledge or consent will be subject to the following disciplinary actions:

Go to 5 STEP CONSEQUENCES page 28

Student – Teacher/Staff Member Conflicts

Incidents that result in the *student showing disrespect to teachers and staff* including using profanity and defiance will result in the following:

Go to 5 STEP CONSEQUENCES page 28

Incidents that result in a *Teacher/Staff Member showing disrespect to a student*:

- Meet with or call the Teacher/Staff member to try to resolve this conflict.
- If unable to resolve the conflict, contact the Assistant Principal at 867-5193.

Threatening a Staff Member

Any student who verbally or physically threatens a member of the Pine Ridge School staff or makes a threat on their property such as damaging their vehicle:

First Offense: Five day suspension to proposal for expulsion. Police and Criminal Investigator (CI) may be notified. Parent conference before student is allowed to return to school

Second Offense: Proposal for expulsion. Police and Criminal Investigator [CI] may be notified. Criminal charges filed by the school.

Weapons

Weapons, concealed or visible are against the law at school. Any student found possessing, distributing or using any object that could reasonably be considered a weapon in any manner will be turned over to the Law Enforcement officials immediately. Parents will be notified.

First Offense: Recommendation for Expulsion, depending on the severity of the case.

5 STEP CONSEQUENCES PAGE

- **STEP 1** 1 DAY I.S.S. OR O.S.S.
 - PARENT NOTIFICATION by telephone, if unable to reach, then by letter.
 - COPY OF INCIDENT REPORT FORM sent home with the student.

- **STEP 2** 2 DAYS I.S.S. OR O.S.S.
 - PARENT NOTIFICATION by telephone, if unable to reach, then by letter.
 - COPY OF INCIDENT REPORT FORM sent home with the student.

- **STEP 3** 3 DAYS I.S.S. OR O.S.S.
 - PARENT NOTIFICATION by telephone, if unable to reach, then by letter.
 - COPY OF INCIDENT REPORT FORM sent home with the student
 - MANDATORY PARENT MEETING

- **STEP 4** 4 DAYS I.S.S. OR O.S.S.
 - PARENT NOTIFICATION by telephone, if unable to reach, then by letter.
 - COPY OF INCIDENT REPORT FORM sent home with the student
 - MANDATORY PARENT MEETING

- **STEP 5** 5 DAYS I.S.S. or O.S.S. Recommendation for Expulsion
 - Recommendation for Expulsion.
 - Student will not return to school for at least five days.
 - PARENT NOTIFICATION by telephone and Certified Letter.
 - You have the Right to set up a meeting. Contact the Dean of Students and the Dean will contact the School Board to set up this special meeting.
 - All documentation will be presented at this meeting.
 - Read Hearings/Appeal Process in this Handbook

5 STEP CONSEQUENCES PAGE (continued)

1. Bus, weapons, threatening a staff member, alcohol and drugs, snowball/object throwing resulting in injury, false fire alarms, extreme vandalism, bomb threats, serious fights resulting in injury will be handled separately from the 5 STEP consequence page with regards to the severity of the incident. Law Enforcement will be utilized when required.
2. All classroom teachers are encouraged to handle minor incidences in their classrooms as part of classroom management as well as keeping a behavior log.
3. If a staff member sends a student(s) to the Dean with a note, the students will be talked to and phone calls made to the parent. If the student(s) are sent to the Dean with an Incident Report Form filled out, that will be handled according to the Handbook and filed on NASIS.
4. Teachers are required by the Assistant Principal to contact parents throughout the school year and to record those visits for both Positive and Negative behaviors.
5. ***The Dean of Students, Classroom Teacher, School Social Worker, School Counselor and the Parent/Guardian will all work together and the Dean of Students will contact those employees when deemed necessary to attend the meetings and/or work with your child. This could take place at any step depending on the infraction. The Assistant Principal will also be available as needed.***

RESCINDING OF DISCIPLINE STEPS

The School will provide students with the opportunity to have STEP(S) taken off when they demonstrate improvements in behavior. Improvement of behavior is what we are all about.

- After 6 weeks of school (not counting Christmas Vacation) the student, with the help of their homeroom teacher, will write a letter to the Dean of Students explaining how the student has changed for the better. The classroom teacher will also sign this letter.
- The Dean of Students will confer with the parties involved and then inform the student of the final decision as to whether or not a STEP has been rescinded.

HEARINGS

APPEAL PROCESS

In cases of the application of disciplinary action or recommended Short-Term Suspensions the student and parent/guardian shall be notified of the suspension. If the student and parent/guardian desire, they may request an informal conference with the Elementary Assistant Principal and/or Dean of Students or his/her designee concerning the discipline of the student. Should the student or his/her parent/guardian desire further grievance beyond this level, the following procedure will be carried out.

1. The Pine Ridge School Principal must be contacted in writing within two business days for the purpose of presenting a written grievance.
2. Should the grievance not be resolved, the student or parent/guardian has the right to present a written grievance to the School Board.

In cases where Long-Term Suspension (more than three days) or Expulsion (indefinite time period) is recommended, a written notice shall be delivered to the pupil and his/her parent/guardian. The notice shall specify the charges made, recommended sanctions to be imposed, and set forth the student's right to a hearing.

If the student and parent/guardian desire a formal hearing, they shall reply in writing to the notice within three school business days of receipt. If such a reply is not made within the three-day period, the pupil and parent/guardian shall be deemed to have waived this right to a hearing.

Where Emergency Expulsion is applied (immediate removal from a school setting), the pupil and parent/guardian will be notified as soon as possible by telephone or in person. A certified letter will be mailed within one business day of the expulsion. The letter will explain the reasons for the expulsion and set forth corrective action. The parent/guardian has the right to request a hearing on or before the fifth school business day after receipt of the letter.

If the student requests a hearing, the following procedural guidelines will govern the hearing:

1. Parent/guardian shall be present at the hearing.
2. The student, parent/guardian may be represented by counsel.
3. The student shall be permitted to inspect, in advance of such hearing, any affidavits or exhibits that school authorities intend to submit at the hearing.

4. The student shall have the opportunity to present his/her version as to the charges and make such showing by way of affidavits, exhibits, and such witnesses as desired, as well as the opportunity to question witnesses.
5. Either a tape-recorded or verbatim record shall be made of the hearing.
6. The Assistant Principal shall state, in writing, their findings as to the facts, their conclusions, and the disposition to be made, if any, by way of disciplinary action.
7. The School Board will set up a Special Meeting to hear any and all Recommendations for Expulsion and the School Board will make the final decision as to whether or not your child continues his/her education here at Pine Ridge School.

Student Name: _____ Date: _____

Assisting Staff: _____

PINE RIDGE SCHOOL STUDENT AND PARENT HANDBOOK

ACKNOWLEDGEMENTS AND VERIFICATION

By signing this page, you are acknowledging and verifying that you have received and take the responsibility to review with your student this handbook, including without limitation, the school's policies, school bus privileges, due process, etc.

This form must be returned to the school within ten (10) days.

Student Name : _____

Student's Teacher : _____

Student's Grade : _____

Parent Name (Please Print): _____

Parent Signature: _____ Date: _____

Discipline Procedures – Discipline Expectations and Consequences

As a parent of a student in Pine Ridge School, you have the right to a quality education for your student. To make sure that every student enjoys that right, Pine Ridge School has established procedures regarding disruptive behavior. The procedures for student responsibilities are designed to create an orderly environment that is safe for all students and staff. The rules are reasonable and fair. We ask that you carefully read the infractions and consequences. Pine Ridge School has severe consequences for drugs, weapons or threatening behavior. Any such act may result in a recommendation for long-term suspension or expulsion. Some infractions may result in a referral to a Local Law Enforcement Agency, Juvenile Detention Center and LOWO in addition to school consequences such as suspension or expulsion.

Signature of Parent

Date

Signature of Student

Date

Please Note: Federal privacy laws prohibit the district from naming students involved in disciplinary actions and from revealing the consequences of those actions to the parents of other students.

